

# City of Milpitas Building Inspection Division

455 E. Calaveras Blvd., Milpitas, CA 95035  
Telephone: 408-586-3240 • Fax: 408-586-3285

## Permit Final Checklist

Permit Number: \_\_\_\_\_ Address: \_\_\_\_\_

Approved	Need	N/A	Item
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Tempered glass installed.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. T-24 mandatory checklist completed.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. Project special conditions completed.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. Architectural review. (Does it look like the approved plans?)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. Parking lot completed. (All signage including compact, H/C stall, H/C entry and all striping completed.)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. Final parking lot report from soils engineer, including rock depth verification and material verification.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7. Landscape Final and Certification of substantial completion (Ord. 238 and 240).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8. T-24 Energy construction certification (Build/Elect/Plumb/Mech Contractors). Forms available from City Hall.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9. Insulation Certificate.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10. Glue-Lam Certification (WWPA).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	11. Final letter of Building Pad Certification (from soils engineer).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12. Final letter of Completion from Special Inspection Agency.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	13. Public Work Final.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	14. Fire Marshal Final.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	15. City Haz Mat – Signed by Fire Marshal, original at site for insp.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16. County Haz Mat – Signed by Toxic Control Unit, original at site for inspection.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17. Bay Area Air Quality Management District Clearance.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	18. Premise Identification. Shell address on electrical room door and house panel.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	19. On multi-tenant building address over each front door (must be legible from street in front of building).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	20. FEMA Certification on FEMA form, original to field inspector.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	21. FEES – Due Prior to Occupancy (Job Specific) .
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	22. SMOKE tests for HVAC Smoke Detector.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	23. Other Clearances (Job Specific).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	24. Electrical Equipment – Certification by an approved testing agency.